



2021-2022 INTERNAL AUDIT

Focus: Capital Project Expenditures, Proposition II, Athletic Facility and STEAM Wing

ACTION PLAN

**CURRENT YEAR RECOMMENDATIONS**

<i>Number</i>	<i>Comment</i>	<i>Response and Implementation Date</i>
<b><u>Subcontractors of Subcontractors Release of Lien Documents</u></b>		
1	The subcontractors of subcontractors release of lien documents should be included in requisition support in order to protect the District from any future claims from these subcontractors.	<b><u>Status: Completed, January 2022 and ongoing.</u></b> Effective January 2022, payment requisitions will include subcontractor of subcontractor release of lien documents. The Construction Manager will review payment requisitions to ensure they include subcontractor of subcontractor release of lien documents when applicable.

**PRIOR YEAR RECOMMENDATIONS**

<i>Number</i>	<i>Comment</i>	<i>Response and Implementation Date</i>
<b><u>Subcontractor Release of Lien Documents</u></b>		
1	The subcontractor release of lien documents should be included in requisition support in order to protect the District from any future claims from subcontractors.	<b><u>Status: Completed October 2020.</u></b> The District is receiving subcontractor release of lien documents as part of the payment requisitions. The District, Architects, and Construction Manager continue to review payment requisitions to ensure they include subcontractor release of lien documents.